Louisiana Association of Teachers of Mathematics
LATM Annual Conference 2008
November 5-7, 2008 Baton Rouge, Louisiana

Extended Session Proposal Form

Please Print or Type

Lead Presenter Name:	**Agency/School:**		
Preferred Mailing Address:	**City:**	**State:**	**Zip:**
Work Phone: ( ) **Fax:** ( )	**Home Phone:** ( )		
Cell Phone: ( )	***e-mails sent during summer – home e-mail preferred***		
E-mail (required):	**Alternate E-mail:**		
Co-Presenters: Attach a separate sheet to this form and include the above information for each person.			

Intended Audience (check only one):

____ PK – 2 **____ 3-5** **_____ 6-8**

____ 9-12 **____ 12+** **_____ General Interest**

Extended Sessions will be held on Wednesday, November 5, 2008. Indicate the length of the proposed session. For 3 hour presentation, Indicate the desired time slot. Lead Presenters will receive a stipend of $50 for a 3 hour session and $100 for a 6 hour session.

_____ 3 hours I prefer _____ 8:30 - 11:30 AM _____ 12:30 – 3:30 PM

_____ 6 hours All six hour sessions will be held from approximately 8:30 - 3:00 (½ hour for lunch)

Session Title:

Description (30 words or less):

Site Location/ Equipment/ Commitment - Please indicate:

_____ **Number of Participants you can effectively manage**.

_____ **Arrangements have been made by lead presenter to hold this session at** _____
_____.

_____ **This session will require use of a Computer Lab. (Conference Committee will handle.)**

Check below if you plan to use an overhead projector. Presenters must provide additional equipment (computers, LCD panels, internet access, and other items) needed for the presentation.

_____ I will need an overhead projector for my presentation.

On behalf of the presenter(s) listed in this proposal, I/we understand that I/we will be responsible for the rental costs of additional audiovisual equipment ordered from the hotel's AV service.

_____ _____

Signature of Person Submitting Proposal **Date**

Mail form by June 3, 2008 to: Maryanne Smith, St. Tammany Parish Schools, 227 N. Jefferson, Covington, LA 70433. You may also e-mail the completed form to maryanne.smith@stpsb.org or smith70471@yahoo.com or fax it to Maryanne Smith at (985) 898-6493.

Please note that this deadline is earlier than the deadline for One Hour Presentations due to the fact that Extended Sessions will be advertised in advance of the conference.

You will be notified of the acceptance of your proposal by e-mail.